

Options for Submitting Driver Feedback to FMCSA Regarding Proposed HOS Changes

At the request of Qualcomm customers, we are providing details on some of the options you can share with your drivers to submit feedback to the DOT on the newly proposed HOS regulations.

Those who do not wish to participate in this optional program or are participating in other ways can ignore this information.

- **ATA-Managed Website to Assist Drivers Wishing to Submit Feedback to the FMCSA**

<http://www.safedriverhours.com/driverinformation.html>

Note: Assistance includes formatted letter and suggested talking points.

- **Address for Drivers Wishing to Mail Their Own Letter Directly to FMCSA**

Ms. Anne Ferro
Administrator
Federal Motor Carrier Safety Administration
Attn: Hours of Service of Drivers
Docket # FMCSA-2004-19608
1200 New Jersey Avenue, S.E.
Washington, D.C. 20590

- **Website for Drivers to Submit Their Own Letter Electronically Directly to the FMCSA**

Step 1. Go to: <http://www.regulations.gov/#!/home>.

Step 2. Click on "Submit a comment."

Step 3. In the dialogue box for "Enter Keyword or ID" enter: FMCSA-2004-19608.

Step 4. Click on "Search."

Step 5. In the far right hand column of the search results click "Submit a comment."

Step 6. Enter your name and address.

Step 7. Upload a file (letter) by doing the following:

- Click "Browse" and search for the appropriate file on your computer.
- Once you have found and selected the correct file, click "Attach."
- Once the file has been successfully attached, click "Submit."

If you encounter problems with the system, you may contact the regulations.gov help desk by:

- Email at: <http://www.regulations.gov/#!/contactUs> or
- Phone at 1-877-378-5457 (toll free) or (703) 412-3083

Note: The helpdesk is open weekdays between 8 am and 6 pm, Eastern Time.

● **Capturing Driver Feedback through Qualcomm Return Macros**

(For those using QTRACS on the Qualcomm Services Portal)

Below sample Return Macro based on ATA formatted letter. Please edit to meet the specific needs and goals of your fleet.

Macro Template

FROM: _____
DATE: __/__/__
RE: HOURS OF SERVICE FOR DRIVERS
DOCKET # FMCSA=2004-19608

Dear Administrator Ferro:

I am writing to express my concerns over the Federal Motor Carrier Safety Administration's proposed hours of service rule for truck drivers. My particular concerns are as follows:

I urge you to retract this proposal and retain the current hours of service rules which have been effective in striking the crucial balance between safety and productivity.

Thanks for the opportunity to offer my personal views on this matter.

Sincerely,

_____ |

Required Field Remove Item Insert New Line

Field: Driver name, 30 characters

Field: Arrival date, standard

8 comment line fields, 38 characters

(you may choose more or fewer comment lines in your macro, depending on macro line availability)

Field: Driver name, 30 characters

● Capturing Driver Feedback through Qualcomm Return Macros

(For those using QTRACS/400)

Below sample Return Macro based on ATA formatted letter. Please edit to meet the specific needs and goals of your fleet.

QTRACS/400 ABC Trucking 01/18/11 09:08:56 PDT

Work with Return Macro Template

Definition

Macro Number. : 12
Macro Name. : ATA DRIVER
Macro Description . . . : Drvr response to new HOS regs

Template

FROM: _____ -
DATE: __/__/__ _____
RE: HOURS OF SERVICE FOR DRIVERS
DOCKET # FMCSA-2004-19608

1st screen of template:
Freeform field, 30 characters
Standard date field

DEAR ADMINISTRATOR FERRO:
I AM WRITING TO EXPRESS MY CONCERNS
OVER THE FEDERAL MOTOR CARRIER SAFETY
ADMINISTRATION'S PROPOSED HOURS OF
SERVICE RULE FOR TRUCK DRIVERS MY

More...

Template

CONCERNS ARE AS FOLLOWS:

2nd screen of template

8 freeform field lines, 38 characters
(can have more or fewer comment
lines as preferred)

More...

Template

I URGE YOU TO RETRACT THIS PROPOSAL
AND RETAIN THE CURRENT HOURS OF
SERVICE RULES WHICH HAVE BEEN EFFECT-
TIVE IN STRIKING THE CRUCIAL BALANCE
BETWEEN SAFETY AND PRODUCTIVITY.

THANKS FOR THE OPPORTUNITY TO OFFER MY
PERSONAL VIEWS ON THIS MATTER.

SINCERELY,

More...

3rd screen of template

Template

4th screen of template.
Freeform field, 30 characters
(for driver's "signature")
This is the last line of the template

More...

● Sample Forward Macro Text

FMCSA has proposed the following revisions to the HOS regs:

- * Reduce driving time to 10 hours/shift
- * Extend 34 hour restart period to include 2 periods from 12A to 6A
- * Limit restarts to 1X every 7 days
- * Mandatory rest breaks every 7 hrs
- * Limit drivers to 13 hours on-duty in a 14 hour shift

To submit your comments to FMCSA, press REPLY. Add your comments in the spaces provided and send.

After creating the return macro, you can create this forward macro and associate the return macro with it.

Note: This option involves fleets capturing responses submitted through return macros, printing them, and sending them to FMCSA.

● For Those Fleets That Do Not Have Available Return Macros

For those fleets wishing to participate, but do not have available return macros, you can have your drivers submit their comments in free-form text messages.

Drivers should follow the message structure as noted in the macro version. They would need to include:

- Name:
- Title/Position:
- Date:
- Regarding: Proposed revisions to HOS rules
- Recommended action: E.g. Retract proposed revisions to HOS rules
- Comments/concerns with proposed revisions:

Once you receive the comments, you can print these and submit to FMCSA at:

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● **Fleets Wishing to Use Data Sharing to Copy Driver Feedback (return macros) Directly to ATA**

(ATA will collect responses and send to FMCSA)

- 1. Define your Return Macro**
- 2. Complete data sharing agreement to share macro responses with ATA**
 - a. Follow this link
(<https://qualcomm.echosign.com/public/hostedForm?formid=X32EN7F6C794H>) to access and sign the agreement. **Note that the agreement must be signed by someone with the authority to contract on behalf of your company.**
 - b. Have the NMC account number(s) and return macro number you want copied to ATA available; they are required to sign the agreement.
 - c. After signing, you will then be sent an email to confirm your identity. You must confirm your identity to complete the signature process. You will be provided a fully signed copy once the agreement has been signed by Qualcomm.
- 3. Enablement and Conclusion of Data Sharing**
 - a. Data sharing will generally be enabled within 2 business days from the date you receive a fully signed copy of the data sharing agreement.
 - b. Data sharing with ATA will stop at the conclusion of ATA's request for input, currently scheduled for **February 28, 2011**. You will not need to call to stop it.
 - c. Neither Qualcomm nor ATA will be able to edit or limit the number of responses submitted by drivers. All responses via the designated return macro will be sent to ATA.
- 4. There will be NO CHARGES to share these responses with ATA.**